

# Marshall County Amateur Radio Association Incorporated

## By-Laws

- NAME:** The Marshall County Amateur Radio Association Incorporated shall also be known as MCARA.
- PURPOSE:** The purpose of MCARA is to foster and promote Disaster and Emergency preparedness in Marshall County Kentucky and the surrounding area through Amateur Radio Operations.
- MISSION:** To exemplify the highest standards of Amateur Radio Operations to encourage the growth of Amateur Radio. To always conduct ourselves in such a way as not to discredit Amateur Radio. To be ready, as our time and availability will allow, provide emergency communications to support emergency services as well as local, state, and federal agencies in time of crisis or as the need arises.
- MEETINGS:** The MCARA will normally meet once a month on the third Tuesday of each month at a location determined by a majority vote of a quorum of members at a regular meeting of MCARA. Either the President or Vice President must be present at a meeting to conduct business. A quorum will consist of one fifth of the total membership of “members-in-good-standing” but not less than five “members-in-good-standing”. If a business meeting has not been conducted in 60 days for lack of a quorum, the President may direct to Treasurer to pay such financial obligations of MCARA as might occur and direct the Treasurer to notify the Secretary to make record of such transactions.
- BUSINESS:** The Business of MCARA shall be conducted by the principals included in Robert’s Rules of Order.
- OFFICERS:** There shall be four elected officers to administer the operations of MCARA: President, Vice President, Secretary and Treasurer.

**ELECTIONS:** The candidates for elected office, when elected shall serve a term of one year beginning on the first day of January and shall end on the last day of December. Should an officer not be able to complete his/her term of office, a special election shall be held to fill the vacancy, which will end on the last day of December. If the President is unable to complete his/her term, the Vice President shall act as President until the special election is held to fill the term of President. At a special election any vacant office may be filled including vacancies caused by the change of office at a special election.

In October of each year a nominating committee appointed by the President shall receive from members in good standing an expression of their willingness to serve as an elected officer of MCARA. If there is not at least one candidate for each office the committee will actively solicit a candidate to fill each office.

At the November meeting the committee will present their report to the President and members the slate of candidates running for election. After that time nominations from the floor will be entertained. If so desired a member may nominate himself/herself.

At the December meeting election of officers for the next calendar year will be held. If there are more than one candidate for an office the election will be by secret ballot. In such case the President shall appoint a Tally Committee to count ballots. In the event three or more candidates a ballot or series of ballots will determine which candidate is eliminated until only two candidates remain. In the event of a tie vote a second ballot will be conducted. If again a tie, a third ballot will be conducted. Should this third ballot also be a tie all the voting slips will be collected into a container, a member in good standing, appointed by the President, will before the assembled membership, withdraw a single voting slip from the container and read aloud the name of the candidate elected.

**COMMITTEES:** The President may appoint committees as needed to assist in the accomplishment of MCARA's mission.

FIELD DAY Committee shall be appointed to arrange for the requirements of the FIELD DAY activity.

NOMINATING Committee shall be appointed to gather candidates of elected office.

AUDIT Committee shall be appointed to review the financial records of MCARA to validate the accuracy of such books and records.

TRAINING Committee shall be appointed to recruit members or guest speakers to conduct a training/learning session at regular club meetings.

OUTREACH Committee shall be appointed to organize events/exhibits to promote the use of amateur radio and recruit new operators.

VE Committee shall be appointed to arrange for testing sessions to bring in new operators to amateur radio or upgrade operators to higher levels of operation.

**MEMBERS:** Membership is open to all FCC Operators Licensed in the Amateur Radio Service and who pay their annual dues.

**DUES:** Annual dues shall be in the amount of \$15 for a single member or \$18 for a family membership. A family membership only includes family members residing at the same household. Members who join MCARA on or after July 1<sup>st</sup> shall pay a prorated dues amount of \$7.50 for a single member or \$9 for a family membership will be assessed. A member who is in arrears in their dues is liable for the entire annual dues regardless of when they pay up their dues. A member who is in arrears in dues more than one year is only liable for current dues.

Dues are due each November 1<sup>st</sup> for the following calendar year. Only those who have paid their dues at or before the December meeting may hold an elected office or vote in the election of officers. Members who are current in their dues are "members in good standing" and may vote on business matters, make or second motions, or serve as chairman of committees. Members will return to "members in good standing" upon payment of their dues.

**REVISION:** These By-Laws may be amended by a two-thirds vote of a quorum at a regular business meeting of MCARA where at least a 30 day advanced notice of proposed By-Laws changes has been made to all members-in-good-standing.

**REPORTING:** MCARA will issue an annual report of its finances and activities for the preceding during the 1<sup>st</sup> quarter of the following year.

**DISOLUTION:** Should MCARA become a non-viable organization Marshall County Emergency Management shall hold any and all of the remaining assets and properties of MCARA until an organization with a similar mission is chartered in Marshall County.

**ACCEPTANCE:** These By-Laws were accepted by a majority of members present at the \_\_\_\_\_ meeting in \_\_\_\_\_.

**Attested:** \_\_\_\_\_ **DATE:** \_\_\_\_\_  
William G. Husfield – President

**Attested:** \_\_\_\_\_ **DATE:** \_\_\_\_\_  
Whipple B. Walker – Vice President

**Attested:** \_\_\_\_\_ **DATE:** \_\_\_\_\_  
Raymond D. Bradley – Secretary